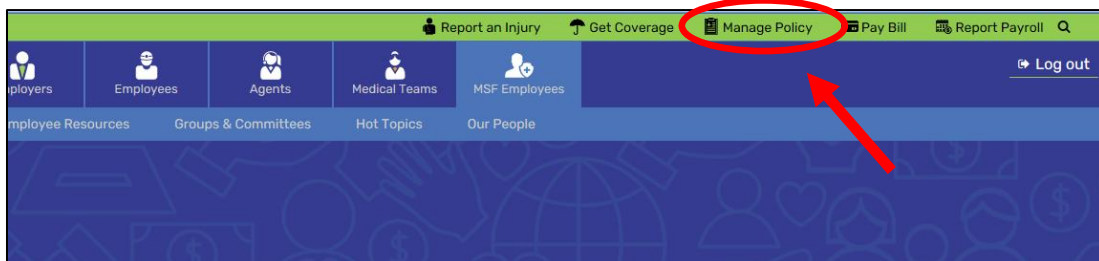
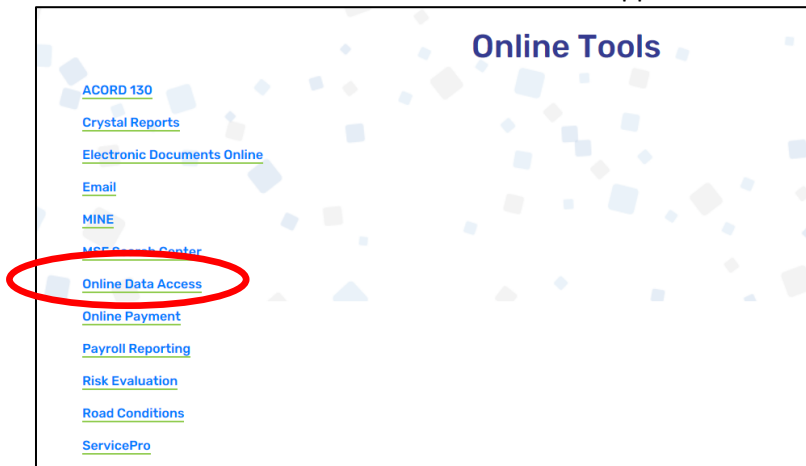


## Accessing your Agency Loss Run

1. Go to [www.montanastatefund.com](http://www.montanastatefund.com)
2. Click on “Log In” in the top right-hand corner of the page. Use your online access information to log in. If you do not have online access, complete the [Online Data Access Form](#) and email it to [stfpolicy@mt.gov](mailto:stfpolicy@mt.gov).
3. Once you have logged in, click on “Manage Policy” in the green bar at the top of the screen. This will take you to our “Online Tools” page.



4. Select “Online Data Access”. A new window will appear titled “Online Data Access Application”.



5. Enter your Policy Number with no dashes. Click “Submit”.

**Online Data Access Application**  
Version: 6.0.2 (Date: 07/21/2018)  
The policy system is usually available from 6:00 a.m. to 7:00 p.m.

Please enter a policy number or select an agency to view their Accident Year Summary.

Agency:




Policy Number:

6. You are now at your “Policy Summary” page. Part way down the page you will see “Loss Run Reporting”. Here you can access your loss run by specific policy periods and abbreviated or detailed.

	For Employer, MSF or Authorized Agent Use ONLY	
08/15/2018 - 01/01/2023 <i>All Policy periods</i>	<a href="#">Abbreviated Loss Run</a>	<a href="#">Detailed Loss Run</a> 
01/01/2022 - 01/01/2023	<a href="#">Abbreviated Loss Run</a>	<a href="#">Detailed Loss Run</a>
01/01/2021 - 01/01/2022	<a href="#">Abbreviated Loss Run</a>	<a href="#">Detailed Loss Run</a>
01/01/2020 - 01/01/2021	<a href="#">Abbreviated Loss Run</a>	<a href="#">Detailed Loss Run</a>

- Select a policy period and abbreviated or detailed.
- Finally, select how you would like to export your loss run- PDF or Excel. If you select PDF, you have the option to see open and closed claims or only open claims.

To view all columns and data for the "Detailed Loss Run" Report, choose one of the options below:

<a href="#">Click Here for Detailed Instructions for Saving To Excel</a>	<a href="#">Click Here for Excel Version</a> 
<a href="#">Click Here for PDF Version - Open &amp; Closed Claims</a> 	<a href="#">Click Here for PDF Version - Open Claims Only</a> 

valuation as of date: 10/29/2021